

HOTEL SURVEY REPORT

New Business Renewal Inception Date _____

Insured: _____

Contact: _____ Phone No: _____

Situation: _____

_____ State: _____ Postcode: _____

Gross Annual Turnover: \$ _____ Of which \$ _____ is derived from gaming.

Licence Details: Hotel Tavern Entertainment Other: _____

Age of Building: <10 years 10-30 years 30-50 years 50+ years

Heriatge Listed: Yes No

Number of Storeys: Single Double Other Number: _____

Condition of Building: Excellent Good Average Poor

Basis of Settlement: Indemnity Value Only Suitable for R & R Conditions

Nearest Neighbours: Adjoining < 5 m 5-10 m 10-20m 20m+

Single Tenancy Multiple Tenancy

Occupation of Neighbour: _____

CONSTRUCTION

Are all the external walls brick/concrete from the ground to the roof line? Yes No

If No, what are they? Iron Wood
 Mixed Brick _____% Wood _____% Other _____%

The roof is? Concrete Tiles Iron, Steel, Metal
 A C Sheet

If Other , please describe: _____

The Ground Floor is? Concrete Brick, Stone, Slate Wood Earthen

If Other, please describe: _____

The Upper Floors are? Concrete Brick, Stone, Slate Wood

If Other, please describe: _____

The Staircase is? Concrete Brick, Stone Wood
 If Other, please describe: _____

The Balcony is? Concrete Brick, Stone Wood
 If Other, please describe: _____

Is the Balcony enclosed? Yes No

If Yes, how is the area used? _____

Are there any outbuildings at the premises? Yes No

Please detail below:

Bottle Shop Sheds Shower/Toilet Blocks Other (Describe) _____

Brick Brick Brick Brick

Iron Iron Iron Iron

Wood Wood Wood Wood

FIRE PROTECTION

Protection:

- No Protection
- Fully Sprinklered (100%)
- Partially Sprinklered (min 50%)
- Hydrants & Hose Reels
- Fire Alarms - Local
- Back to Base
- To Brigade
- Thermal
- Smoke

Extinguishers:

- Dry Chemical _____
- BCF _____
- CO2 _____
- Water _____
- Foam _____

Number:

Last Day of Service: _____

Maintenance Contract? Yes No

Other Protection: _____

Do higher than normal exposures exist in respect of:

- Bush Fire Storm & Tempest Flood Water Damage Cyclone Impact
- Earthquake Sea & Tidal Surge Lightning Explosion Malicious Damage

Other: _____

Housekeeping: Tidy Untidy Congested

Waste Disposal: Daily Weekly Accumulated

GLASS

Please complete only if cover for Glass (internal and external) is required:

Number of Windows: 1-5 5-10 10-15 15-20 21 +

How many Windows exceed 2m x 2m in dimension? _____

Is there any Stained Glass? Yes No Description: _____

ACCOMMODATION Yes No Number of Rooms: _____

Does Licensee live on the premises? Yes No

Are rooms tenanted by permanent's? Yes No

If so, how many rooms? _____

Is each room fitted with a Smoke Detector? Yes No

Are the detectors hard-wired into electrical circuit? Yes No

Do detectors feature battery back-up? Yes No

Are the detectors battery operated only? Yes No

KITCHEN Yes No

Grills/Exhaust Clean Fire Blanket Extinguisher

General Cleanliness: Good Fair Poor

Is there any deep frying? Yes No

Are deep fryers thermostatically controlled? Yes No

Is there an automatic cut off? Yes No

Who cleans the Ducts and Flues? Self Contractor

How often are they cleaned? Weekly F/Nightly Monthly

Date of last ducting service? _____

ELECTRICAL Fuses Circuit Breakers Board Clear Extension Cords

New Modern Old

Date of last Electrical Inspection? _____

SECURITY

External Doors:	External Windows:	Burglar Alarms:	Which of these activates the Alarm:
Dead Bolts <input type="radio"/>	Bars/Grills <input type="radio"/>	Local <input type="radio"/>	Reed Switches <input type="radio"/> Pressure Pads <input type="radio"/>
Dead Locks <input type="radio"/>	Key Locks <input type="radio"/>	Back to Base <input type="radio"/>	Motion Detectors <input type="radio"/> Heat Sensors <input type="radio"/>
Other Key Locks <input type="radio"/>		Dedicated <input type="radio"/>	Tremblers <input type="radio"/> Panic Buttons <input type="radio"/>
Padlocks <input type="radio"/>		Smoke <input type="radio"/>	Infra red beams <input type="radio"/>

Other Security: _____

SAFES

Safe 1: Fixed Floor Wall Free Standing Not Applicable

Make & Type: _____

Torch / Drill Resistant? Yes No Time Delay Lock Fitted? Yes No

Safe 2: Fixed Floor Wall Free Standing Not Applicable

Make & Type: _____

Torch / Drill Resistant? Yes No Time Delay Lock Fitted? Yes No

PHYSICAL FEATURES

Card Machines Pub Tab Sky TV Juke Box Pool Tables

PATRONS

Locals Workers General Mix Specific _____

ENTERTAINMENT FEATURES

Normal Trading Hours: _____ am/pm to _____ am/pm

Licensed to Trade: _____ hours per day – Entertainment

_____ hours per day – Gaming

_____ hours per day – Bar/Bottleshop

Are Crowd Control Staff engaged? Yes No How many nights per week? _____

Are Crowd Controllers: Employees Contractors Do they carry own liability insurance? Yes No

Do discount drinks apply? Yes No

Is there a dance floor? Yes No

Is Live Entertainment employed? Yes No

If 'Yes', what format does this take? E.g. singles, Duos, Discos: _____

What nights are entertainment employed? _____

Is there an entrance fee charged for entertainment? Yes No Rarely If so, how much? \$ _____

MACHINERY

Please complete only if cover for machinery breakdown is required:

Number of Motors:	Drink Fridges:	_____	Portable Air Con Units:	_____
	Coolrooms:	_____	Fixed Room Air Con Units:	_____
	Temprite Units :	_____	Split Cycle/Ducted Air Con:	_____
	Other Refrigerative:	_____	Electric Heating Units:	_____

Other Motors (Description and number): _____

INSURED'S EXPERIENCE

How many years has insured operated this business? _____ Years. Previous hotel experience? _____ Years.

CLAIMS EXPERIENCE – LAST FIVE YEARS

Date of Loss	Loss Description	Incurred Amount
___/___/___	_____	\$ _____
___/___/___	_____	\$ _____
___/___/___	_____	\$ _____
___/___/___	_____	\$ _____
___/___/___	_____	\$ _____
___/___/___	_____	\$ _____
___/___/___	_____	\$ _____
___/___/___	_____	\$ _____

Please attach a separate page if insufficient space provided.

GENERAL COMMENTS

Quality of Risk: _____

Recommendations: _____

Surveyed by: _____ Date: _____

Underwriting Questionnaire

This form is not a proposal, but an underwriting questionnaire to be completed by the insured or by an agent of the insured. A proposal completed by the insured will still be required within thirty days of inception should cover be placed with Australis Group Underwriting. The information provided in this form is relied upon as an accurate description of the risk, and shall therefore form part of the contract as regards the duty of disclosure.

Your Duty of Disclosure

Before You enter into a contract of general insurance with an insurer, You have a duty, under the Insurance Contracts Act 1984 , to disclose to the insurer every matter which you know or could reasonably be expected to know, is relevant to the insurer's decision whether to accept the risk of the insurance and if so, on what terms. You have that same duty to disclose those matters to us before you renew, extend, vary or reinstate a contract of insurance.

Your duty however does not require disclosure of a matter:

- that diminishes the risk to be undertaken by the insurer;
- that is common knowledge;
- that the insurer knows, or in the ordinary course of business as an insurer, ought to know;
- as to which compliance with your duty is waived by the insurer.

Non-Disclosure

If you fail to comply with your duty of disclosure, the insurer may be entitled to reduce its liability under the contract in respect of a claim or may cancel the contract. If your non-disclosure is fraudulent, the insurer may also have the option of avoiding the contract from its beginning.

Privacy

We are committed to protecting you and your clients' privacy. We only use the personal information you provide to us to quote on and insure your risks. We only provide personal information to our underwriters and reinsurers (and their representatives) and those we appoint to assist us with claims under your policy. We will not trade, rent or sell your information.

If you don't provide us with complete information, we cannot properly quote for your clients' insurance and we cannot insure them. You can check the personal information we hold about you and your clients at any time.

If you provide us with personal information about anyone else, we rely on you to have told them that you will provide their information to us, to whom we may provide it, the purposes for which we will use it and that they can access it. If the information is sensitive, we rely on you to have obtained their consent on these matters.

For more information about our Privacy Policy, please visit our website – www.ausuw.com.

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